

## SCHOOL TUITION

### School Tuition

**Program Directors:** \$1,284

**Residency Coordinators:** \$642

**Graduates:** Part 1 - \$750  
Part 2 - \$350  
Part 3 - \$150

The School is a three-part sequential program. A comprehensive registration fee for all three sessions includes syllabus, related materials, and applicable lunches. Single session fees will **NOT** be accepted unless you are a graduate of the School.

Registration for the CREOG Education Retreat and the CREOG and APGO Annual Meeting preceding sessions #2 and #3, is separate and not included in the School tuition. Registration is non-transferable from term to term.

### ACCME Accreditation

The American College of Obstetricians and Gynecologists is accredited by the Accreditation Council for Continuing Medical Education (ACCME) to provide continuing medical education for physicians.

### AMA PRA Category 1 Credit(s)<sup>™</sup>

The American College of Obstetricians and Gynecologists designates this live activity for a maximum of 32.75 *AMA PRA Category 1 Credits*.<sup>™</sup> Physicians should claim only the credit commensurate with the extent of their participation in the activity.

### College Cognate Credit(s)

The American College of Obstetricians and Gynecologists designates this live activity for a maximum of 32.75 Category 1 College Cognate Credits. The College has a reciprocity agreement with the AMA that allows *AMA PRA Category 1 Credits*<sup>™</sup> to be equivalent to College Cognate Credits.

The breakdown of the number of credits for each day of the meeting is as follows: **Part 1: (20.5 credits) – Monday, April 30 = 7.75 credits, Tuesday, May 1 = 6.75 credits, and Wednesday, May 2 = 6 credits; Part 2: (8.75 credits) - Friday, July 20 = 2.75 credits and Saturday, July 21 = 6 credits; and Part 3: Wednesday, February 27, 2013 = 3.5 credits.**

### Disclosure Statement

The ACCME requires that all 'faculty' participating in a jointly sponsored program disclose any financial interests relative to topics to be discussed at the program. This information will be obtained via the College's online disclosure system in advance by staff. There must be ample time for resolution of all potential conflicts of interest (COI's) before the beginning of the CME program. This information (with resolution of any COI's) should be on file before honoraria are paid. In addition, verification of verbal disclosure must be documented. Please sign and return the attached *Verification of Verbal Disclosure* form to the College after the program has been completed.

## Comments from Graduates

*An excellent course that covered essentials to program director's job! I liked its concise, relevant content. Thank you for organizing this course!*

*I definitely know much more about operating a residency program than I did last year. I feel more confident in my role as program director.*

*The best thing about this conference is the sharing of forms, orientation schedules, handbooks, etc. The networking was very valuable. Thanks!*

*The program is excellent in that it has given us an opportunity to meet with colleagues and find a group of mentors.*

*Very informative program! Excellent, just outstanding!*

*Great program with experienced and dynamic faculty!*

*Superb! Very Helpful*

Council on Resident Education in Obstetrics and Gynecology  
409 12th Street, SW • P.O. Box 96920 • Washington, DC 20090-6920  
(202) 863-2554 • creog@acog.org

# CREOG

## School for Program Directors 13th Term 2012-2013

COUNCIL ON RESIDENT EDUCATION  
IN OBSTETRICS AND GYNECOLOGY

409 12<sup>th</sup> Street, SW | P.O. Box 96920  
Washington, DC 20090-6920  
202-863-2554 | creog@acog.org

## SCHOOL'S PURPOSE

Becoming and being a successful residency program director is challenging, at times quite difficult, but always very rewarding and gratifying. The directorship learning curve is steep, but must be handled effectively and expeditiously for our residents to be well served through their postgraduate medical education years.

Program directors' roles are multiple, requiring a commitment of time, energy, and enthusiasm for successful performance. To assist new directors, CREOG has developed this unique "School" to educate them on how to do the best job possible for their residents and programs. In response to several requests from experienced program directors, the school is open to all residency program directors and coordinators.

Featuring the expertise of an experienced and knowledgeable program director faculty, the "School" will address multiple topics, which are fundamental and critically important to a well-run program. Through a combination of lectures, panel presentations and discussion sessions, the "School" will provide an outstanding opportunity for directors to gain valuable insights, ideas and knowledge to assist them in directing their programs.

## INTENDED PARTICIPATION

Initially, the program was intended for all newly appointed program directors and those on the job for less than two years, and only on a space-available basis for established program directors seeking to update their information. In the interest of all residency programs, CREOG decided to open its "School" to all interested residency program directors and coordinators. CREOG is confident that its "School" will be beneficial to experienced and new program directors and coordinators alike.

Due to several requests, CREOG decided to offer to its **graduates** an opportunity to attend individual sessions. A graduate is a person who has previously attended all three sessions.

## TOPICS TO BE COVERED

All sessions will contain ample time for question and answer periods, panel discussions and other types of speaker-audience interaction.

### PART 1

- Residency program success factors
- Mentorship, guides for new program directors
- Program director job description, relationship to administration
- Resident recruitment, selection, orientation, credentialing and mentoring
- Understanding the RRC (a whole day devoted to multiple subtopics)
- Development of curriculum & educational objectives
- Program manual development
- Resident evaluation, evaluation and teaching techniques
- Introduction to Op-Log and procedure data collection

### PART 2

- Motivating faculty to teach
- Academic and technical remediation for residents in trouble
- Effect of sleepiness & fatigue on physician performance
- Resident discipline & termination
- Intervening with residents in difficulty-identification and management
- Developing a disciplinary policy
- GME funding and Program budgets

### PART 3

- Resident leave policies
- Teaching residents root cause analysis
- Prevention and treatment of burnout in residents and faculty
- Patient Safety

## SCHOOL DATES

The program will be given in three interrelated sequential sessions with attendance at all three sessions expected to fulfill the educational objectives.

### PART 1

**April 30-May 2, 2012**  
**The Radisson Blu Aqua Hotel**  
**221 N. Columbus Drive**  
**Chicago, IL 60601**  
**Reservation: 1- 800-333-3333**  
**Room Rate: \$159 Single/Double**  
**Cut-off Date: April 1, 2012**

### PART 2

**July 20-21, 2012**  
**Fairmont San Francisco**  
**950 Mason Street**  
**San Francisco, CA 94108**  
**Reservation: 1-800-441-1414**  
**Room Rate: \$199 Single/Double**  
**Cut-off Date: June 27, 2012**

### PART 3

**February 27, 2013**  
**JW Marriott Desert Ridge Resort & Spa**  
**5350 East Marriott Drive**  
**Phoenix, AZ 85054**  
**Reservation: 1-800-835-6206**  
**Room Rate: \$255.00 Single/Double**  
**(\$ 20.00 each additional person)**  
**Cut-off Date: February 1, 2013**

## REGISTRATION FORM

### CREOG School for Program Directors 13th Term

Please detach this form and mail it with your payment to:  
ACOG Registrar • PO Box 96920 • Washington, DC 20090-6920

**Please type or print your information.** *Name badges will be prepared from the information you provide below.*

PROGRAM DIRECTOR NAME	ACOG ID# if applicable	
Program Director Since:	Month(s)	Year(s)
RESIDENT COORDINATOR NAME:	ACOG ID# if applicable	
CREOG PROGRAM NUMBER:		
Program Name		
Address		
City	State	Zip Code
( )	( )	
Telephone Number	Fax Number	E-Mail

### School Tuition

- Program Director: \$1,284
- Resident Coordinator: \$642

### Form of Payment:

- Check enclosed (*payable to CREOG*)
- American Express  MasterCard  VISA

### Graduate Tuition

*(Must have attended all 3 parts)*

- Part 1: \$750
- Part 2: \$350
- Part 3: \$150

Year Graduated \_\_\_\_\_

TOTAL AMOUNT: \$ \_\_\_\_\_

### Cancellations

**All cancellations must be in writing and received in the ACOG Registration Office before April 13, 2012.** No refunds will be issued after this time. An \$80 administrative fee will be charged for all cancellations.

### Inquiries

For additional course information or questions, please contact CREOG at (202) 863-2554, [creog@acog.org](mailto:creog@acog.org). Please direct any questions regarding the registration process to the ACOG Registrar (202) 863-2540/2541 fax (202)-488-0787

### Americans with Disabilities Act (ADA)

If you have a disability, which may require special accommodations in order to fully participate in this meeting, please contact CREOG at (202) 863-2554.  **Check here if you require special accessibility**